

Wedding Invitations checklist

Bride's Name _____
first middle last

Phone # _____ Email _____

Groom's Name _____
first middle last

Phone # _____ Email _____

Contact for Proof: Bride Groom Other _____

Quantity of Invitations _____ Not sure yet? Give us a good guess, we can change it later.

Invitation Style: See our online gallery at www.zanderpressinc.com or reserve our binder of wedding samples by calling Lisa at 920-756-2222 to get ideas.

Seal & Send

5 x 7" Invite with Reply Card and Envelopes

9.25 x 4" Invite with Reply Card (no envelopes)

Other, please explain _____

Paper

a. White b. Off White c. Other, please specify _____

Ink Color

a. Black Only b. Full Color c. Match our wedding colors _____
(bring a fabric swatch or sample when you stop in)

Photos

Have your photographer send or email written consent to print their photos. Then email or drop off a CD or jump drive with the high resolution photos.

a. Black Only b. Full Color

Font for Bride & Grooms Name _____ Font for Remaining Text _____

See our Available Fonts List.

Other Notes, Instructions & Design Ideas _____

Verse at top _____ (A, B, C....) None

See our list of Verse Suggestions or write your own here _____

Bride's Parent's Names _____

Groom's Parent's Names _____

Invite Wording _____ (A, B, C....)

See our list of wording suggestions or write your own here _____

Wedding Date: _____ **Appearance:** Formal Casual

Ceremony Time: _____ **Appearance:** Formal Casual

Ceremony Location: _____

Dinner/Reception Wording & Times: _____

Dinner/Reception Location: _____

RSVP wording _____ (A, B, C....)

Need RSVP response by _____ Typically 2-4 weeks before the wedding, check with your hall to be sure, then add 1 week.

See our list of Reply Card Suggestions or write your own here _____

Return address _____
name mailing address

Directions/Accommodations

- Not needed
- Written directions only
- Written directions and accommodations
- Accommodations only – Hotel name & phone number, reservation name, date need to reserve by

Write specifics here _____

Quote # _____ **\$** _____ **Deposit \$** _____